

Request for Bids

Cafeteria Line Equipment Procurement

INVITATION

Hmong College Prep Academy is currently accepting bids for Cafeteria Service Line Equipment. We are reaching out to current service providers and welcoming interest from new providers as part of our bidding process.

Interested and qualified organizations are invited to submit proposals, which will be accepted until July 15, 2025 at 5:00 PM. Proposals should be emailed to:

Attn: Aemillianna Thao
Aemillianna.thao@hcpak12.org

Or mailed to:

Aemillianna Thao
Project and Food Program Manager
Hmong College Prep Academy
1515 Brewster St
St. Paul, MN 55108

One electronic or hard copy of the proposal must be emailed, mailed, or hand delivered to Hmong College Prep Academy by 5:00 p.m. on September 15, 2025.

Questions may be submitted via email to Aemillianna Thao at the email listed above.

RFP Schedule

Activity	Date
RFP Invitation	August 8, 2025
Deadline to Submit Questions Regarding RFP	September 8, 2025
RFP Responses Due	September 18, 2025
Selection (with review of finance committee and board)	September 24, 2025

NOTE: The issuing of this RFP in no way obligates HCPA to accept any of the proposals that may be submitted by the due date, and HCPA may, at its sole discretion, continuing operating under the status quo.

BACKGROUND

HCPA is a K-12 charter school that provides its students with a college-focused curriculum. The school is composed of over 185 licensed teachers, 40 paraprofessionals and 60 district/admin. personnel; all of whom share the ideology that all students, regardless of socio-economic background, will be given the opportunity to pursue a post-secondary education. Since '04, HCPA has expanded its campus five times to serve the needs of their stakeholders.

We are seeking bids for Cafeteria Line Equipment (see below for additional specifications:

- High School double mobile service line with sneeze guards for pass through service, each with 5 pan hot well, 4 pan cold well with tray slides on student side. Solid top food serving table for hot merchandiser.
- Middle School double service line each with 5 pan hot well, 4 pan cold well with tray slides on student side. Solid top food serving table for hot merchandiser.
- Elementary double service line each with 5 pan hot well, 4 pan cold well, with tray slides on student side.
- Teppanyaki Grill- electric
- 8 Lunch Tray & silverware carts

Additional Information - Interested Vendors are encouraged to provide any additional information not otherwise requested that may aid HCPA in awarding this procurement bid.